



An Roinn Iompair
Turasóireachta agus Spóirt

Department of Transport,
Tourism and Sport

ROADS Services Training Group

LOCAL AUTHORITY ROADS CONFERENCE and EXHIBITION - 2017

SAFER ROADS

Radisson Blu Hotel, Rosses Point Road, Sligo, May 2017.

LOCAL AUTHORITY ROADS CONFERENCE and EXHIBITION – 2017 SAFER ROADS

Serious Incident Training

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Department of Transport,
Tourism and Sport

Scene of a
Local Authority
Serious Incident



**WHAT WOULD YOU DO IF THIS
HAPPENED IN YOUR COUNTY TODAY
WITHIN
YOUR AREA OF RESPONSIBILITY?**

- ❑ **HAVE YOU THE SKILLS AND KNOWLEDGE TO ASSIST YOU TO DEAL WITH THIS VERY DIFFICULT SITUATION?**
- ❑ **WOULD YOU BENEFIT FROM SOME TRAINING RELEVANT TO THIS AREA?**

Overview

Serious Incident Training Course:

1. Background to the Training
2. What is a Serious Incident?
3. Circumstances of a Serious Incident in County Sligo
4. Training Course Outline
5. Final Thoughts & Conclusion

Background to Serious Incident Training Course

- ❑ 17 LA employees & 4 LA contractor employees have died at work since 2000
- ❑ Each Serious Incident required a LA response
- ❑ Some Serious Incidents involved a Criminal Investigation
- ❑ Legal advice on managing Criminal Investigation 2010 (L. Ó Braonáin SC)
- ❑ IPB Serious Incident Guidelines 2012 & 2015

Background to Serious Incident Training Course

- ❑ IPB developed a Serious Incident App – Safe@Work App in 2014



- ❑ Requirement for a LA tailored training course in the area of Serious Incidents

What is a Serious Incident?

- ❑ **DEATH/SERIOUS INJURY** to an employee(s) in the course of work,
- ❑ **DEATH/SERIOUS INJURY** of third party(ies) as a result of an organisational activity, and
- ❑ Accident involving **INJURY TO MULTIPLE PARTIES** (employees and/or third parties) as a result of an organisation's activities

**CIRCUMSTANCES OF A
SERIOUS INCIDENT IN COUNTY SLIGO**

Circumstances of Serious Incident in County Sligo

- ❑ Bright, clear, dry August morning 2015
- ❑ National Primary Route – N4
- ❑ Type 1, Single Carriageway
- ❑ Driving lanes in either directions
- ❑ Hard shoulder and grass verge on either side
- ❑ 25km from Sligo town



Circumstances of Serious Incident in County Sligo

- ❑ 7 employees on site, 4 Roads employees and 3 Contractor employees
- ❑ Work on hard shoulder and grass verge
- ❑ Semi Static Temporary Traffic Management arrangements in place
- ❑ Articulated truck entered work zone
 - 1 employee fatally injured on impact
 - 3 employees critically injured
 - 1 employee sustained moderate injuries



THERMO KING

CIVIL DEFENCE

**WHAT WOULD YOU DO IF THIS
HAPPENED IN YOUR COUNTY WITHIN
YOUR AREA OF RESPONSIBILITY???**

Circumstances of Serious Incident in County Sligo

Other Factors:

- ❑ Peak holiday season, huge traffic volumes
 - ❑ Fleadh Cheoil Na hEireann in Sligo town
 - ❑ Site Supervisor – off site
 - ❑ Area Engineer - off site
 - ❑ H&S Advisor - on 2 weeks Annual Leave
 - ❑ Assistant H&S Advisor - on Maternity Leave
 - ❑ Roads SE on Annual Leave – no mobile coverage
 - ❑ Director for H&S – Chairperson of Fleadh Cheoil Na hEireann and attending official Fleadh function
 - ❑ Director for Roads – at work in County Hall
- Local HSA Inspector arrives on scene within minutes**

Circumstances of Serious Incident in County Sligo

- ❑ N4 Road Closure and Diversion required
- ❑ Fire & Emergency Services on site
- ❑ Ambulance Service on site
- ❑ Gardaí on site
- ❑ Helicopter on site to airlift casualty to UCH Galway



ASK YOURSELF AGAIN...

**WHAT WOULD YOU DO IF THIS
HAPPENED IN YOUR COUNTY WITHIN
YOUR AREA OF RESPONSIBILITY?**

**This is what YOU
and YOUR
COLLEAGUES NEED
to do...**

| No. | Action: |
|-----|--|
| 1 | Call Emergency Services |
| 2 | Call local GP |
| 3 | Provide First Aid |
| 4 | Make Area Safe |
| 5 | Evacuate non essential personnel |
| 6 | Exclude members of public |
| 7 | Contact Line Manager |
| 8 | Contact H&S Advisor |
| 9 | Cordon off and preserve area |
| 10 | Record and photograph scene |
| 11 | Gather and retain all paperwork |
| 12 | Get details of all persons on site |
| 13 | Direct Gardaí or HSA to H&S Advisor for questions |
| 14 | Line Manager attend Site |
| 15 | H&S Officer attend Site |
| 16 | Contact Senior Engineer/Senior Executive Officer |
| 17 | Contact Director of Services |
| 18 | Contact Chief Executive |
| 19 | Contact Human Resources |
| 20 | Contact Communications Officer |
| 21 | Contact IPB insurance |
| 22 | Check progress and co-ordinate all site actions |
| 23 | Organise safe transport for employee personnel |
| 24 | Provide any assistance to H&S Advisor as required |
| 25 | Ensure basic steps followed to date |
| 26 | Contact Criminal Legal Advisor |
| 27 | Open Legally Privileged File |
| 28 | Record details of all persons on site |
| 29 | Contact the Health & Safety Authority |
| 30 | Record details of all Gardaí, HSA and Medics who attend site |
| 31 | Retain all site paperwork |
| 32 | Record all evidence removed from site by Gardaí and HSA |
| 33 | Organise Survey of Scene |
| 34 | Contact Forensic Engineer |
| 35 | Arrange contact with, and assistance for, next of kin |
| 36 | Contact Employee Assistance Provider |

Circumstances of Serious Incident in County Sligo

Incident Response

1. Site Employee telephoned Site Supervisor
2. Site Supervisor telephoned Area Engineer
3. Area Engineer initiated the Serious Incident Protocol using the Safe@Work App as his hands-on guide



Circumstances of Serious Incident in County Sligo

Despite potential hurdles the Serious Incident Procedure was implemented in a very short time frame

Consider:

1. How important was it for this LA to have been **PREPARED** for a Serious Incident?
2. How beneficial it was to employees in this LA to have implemented the **Safe@Work App**?

Training Course Outline

- ❑ LGMA established Working Group Q1,2015
- ❑ Draft course content was proposed
- ❑ Following the Sligo Incident the proposal was revisited
- ❑ Lesson learned were considered and proposal amended
- ❑ Final proposal was endorsed in Q3,2016 titled: "Best Practice on How to Prepare & Respond to a Serious Incident"

Training Course Outline

- ❑ La Touche Training successful tender
- ❑ Pilot training was held in Castlebar RTC in November & December 2016
- ❑ Course content and duration varies depending on the target audience

Three target audiences:

1. H&S Professionals
2. Chief Executives and Directors of Services
3. Line Managers

Training Course Outline

Common Course

Content:

- ❑ IPB Serious Incident Guidelines
- ❑ National Policy & Procedure on the Management of Serious Incidents
- ❑ IPB Safe@Work App
- ❑ How to Prepare for a Serious Incident
- ❑ How to Respond Immediately
- ❑ How to Respond the Day After a Serious Incident

Training Course Outline

Time Lines for Delivery through Regional Training Centres:

1. H&S Professionals – Q1, Q2, Q3 2017
2. Chief Executives and Directors of Services – Q3 & Q4 2017
3. Line Managers – Q4 2017 and onwards

Final Thoughts & Conclusion

In advance of attending the Serious Incident Training ask yourself:

- ❑ Has your organisation considered IPB's Serious Incidents Guidelines?
- ❑ Are Serious Incident Procedures prepared locally?
- ❑ Are responsibilities assigned and do employees know their responsibilities?
- ❑ Is the Safe@Work App in place?

Final Thoughts & Conclusion

Response to a Serious Incident starts at the time of the Incident and may continue for years. Employees are challenged to:

1. Deal with a **LIVE INCIDENT SITE**
2. Deal with **INJURED EMPLOYEES** and their **FAMILIES**
3. Interact with **ENFORCEMENT AGENCIES**
4. Liaise with **CRIMINAL DEFENCE LEGAL ADVISORS**
5. Deal with **COURTROOM SITUATIONS**

Best Practice on How to Prepare & Respond
to a Serious Incident

**DO YOU REQUIRE THIS
TRAINING?**